John McGlashan College
DUNEDIN NEW ZEALAND

Teaching Position Application Form

Position Applied for: Teacher of Agriculture

Personal Details				
Surname				
Given names				
Preferred name				
Preferred title				
Preferred pronoun				
Residential address				
Contact Details	Mobile		Email	
NZ Citizen	Yes/No	If not, do you have an NZ Work Permit	Yes/No	
Are there any health related conditions, physical or mental, which could impact on your ability to perform the position applied for?				
Details of the health related conditions, including what, if any, reasonable steps can be taken to accommodate these conditions.				

Certificated Teacher Status	✓	Registration No.	Expiry date
Certificated Teacher			
Provisionally Certificated			
Not Certificated			

Present Teaching Position:	
School	
Date appointed	
Type of appointment	

Can we contact your principal about this position? YES NO

	Type of Qualification	Date Received	Received from
Educational Qualifications			

Details of Training and Service

Please include details of your work history for the last 5 years.

SCHOOL	POSITION	DATES	CLASS LEVEL

Please indicate any breaks in service and give reasons, e.g. overseas travel:

DATES	REASON FOR BREAK

Total certificated service

A In permanent positions ..... years ..... months

B In relieving positions ..... years ..... months

Professional Development

Please provide a summary of recent professional learning and development.

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Confirmation

1	I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that the claims made in my application may be checked. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be dismissed.	YES	NO

2	I am currently registered to teach in New Zealand.	YES	NO

3	In accordance with the Privacy Act, I authorise the board of trustees to: • Obtain further information from the referees listed in this application, and I consent to the referees disclosing such information to the board • Obtain information in relation to my application from persons not listed as referees, and I consent to these persons disclosing pertinent information to the board. • Contact the Teaching Council.	YES	NO

4	STUDENT SAFETY [Cross out the statement that doesn't apply to you] • I have never been the subject of a complaint about the safety of a student. • I have been the subject of a complaint about the safety of a student. *Please give dates and details:*

5	OFFENCES AGAINST THE LAW [Cross out the statements that don't apply to you] • I have never been convicted of an offence against the law (excluding minor traffic convictions). • I have no pending charges of an offence against the law. • I have been convicted of an offence against the law. *Please give dates and details:* • I have pending charges of an offence against the law. *Please give dates and details:*

6	I know of no reason why I would not be suitable to work with children or young people.	YES	NO

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Applicant's signature *Date*

Referees

Please provide the names and contact details of three referees below. Referees' reports are confidential to the board. Referees will only be contacted for candidates who are short-listed.

REFEREE DETAILS		
Full name		
Position		
Relationship to the applicant		
Contact details	Private phone	
	Work phone	
	Email address	

REFEREE DETAILS		
Full name		
Position		
Relationship to the applicant		
Contact details	Private phone	
	Work phone	
	Email address	

REFEREE DETAILS		
Full name		
Position		
Relationship to the applicant		
Contact details	Private phone	
	Work phone	
	Email address	

Please complete this form and return it to:

hr@mcglashan.school.nz by 12pm, Thursday 12 November, 2026

alternatively:

Jenny McArthur
John McGlashan College
2 Pilkington Street
Dunedin

APPLICATION FOR EMPLOYMENT

Important Notes for Applicants:

Thank you for applying for a teaching position with our school. Please ensure you have a copy of the position (job) description before completing this application and read the following notes:

1. You need to fill out this form yourself.
2. First, read it through, then answer all questions and make sure you sign and date where indicated on the last page.
3. Attach a current curriculum vitae (CV) containing any additional information, if necessary.
4. Copies only of qualification certificates should be attached. If successful in your application you will be required to provide the originals as proof of qualifications.
5. If you are selected for an interview you may bring whānau/support people at your own expense. Please advise if this is your intention.
6. Failure to complete this application and answer all questions truthfully may result in any offer of employment being withdrawn or appointment being terminated, if any information is later found to be false.
7. All applicants are required to give consent to a Police vet:

a) You cannot be employed as a children's worker if you have been convicted of a specified offence listed in Schedule 2 of the Children's Act 2014 (unless you have obtained an exemption). The Criminal Records (Clean Slate) Act 2004 will not apply to these specified offences and these offences will be included in your Police vetting results.

b) The Clean Slate Act provides certain convictions do not have to be disclosed providing:

- you have not committed any further offence within 7 consecutive years of being sentenced
- you did not serve a custodial sentence[1] at any time
- the offence was neither a specified offence under the Clean Slate Act 2004 nor a specified offence under the Children's Act 2014
- you have paid any fines or costs

Please note that you are not obliged to disclose convictions if you meet the above conditions but can do so if you wish. If you are uncertain as to whether you are eligible contact the Ministry of Justice.

8. Shortlisted applicants being interviewed will need to provide originals of both a primary identity document (e.g., passport) and a secondary identity document (e.g., New Zealand driver licence). A list of acceptable primary and secondary documents is available in the last sections of the Children's (Requirements for Safety Checks of Children's Workers) Regulations 2015.
9. For the successful candidate, this document will be held on their personal file, otherwise the information provided will be securely destroyed after 30 days. You may access it in accordance with the provisions of the Privacy Act 2020.

Custodial sentence means a sentence of imprisonment and includes corrective training, preventive detention, a sentence of imprisonment served by home detention, borstal training, detention center training and any other sentence that requires the full-time detention of an individual. Non-custodial sentence includes, but is not limited to, a community-based sentence, a sentence of home detention, a sentence of a fine or reparation, a suspended sentence of imprisonment, and a specified order.